

VETERINARY RECEPTION WEEK

APRIL 24-30, 2016

~ IDEAS FOR CELEBRATIONS ~

- Address a blank greeting card with each receptionist's name & have each of your doctors write out a short but personalized sentiment noting something unique for each card
- Techs: Rally your department team mates to have a potluck lunch in celebration of the receptionists – make enough food for whole staff to enjoy. (Bonus: Receptionists may want to reciprocate during Tech Week in October!)
- Feature a group picture of your receptionists on Facebook or Instagram (Use the hashtag #vetreceptionistweek please)
- Bring some fresh veggies & hummus for a mid-day snack one day
- Managers: Surprise the reception staff at next scheduled meeting with a game of trivia, featuring questions about client care basics and/ or your animal hospital (Idea: Award \$5 coffee house gift cards to the winning team)
- Order pizza for entire staff in celebration of receptionists
- Make a bulletin board celebrating the receptionists for your clients to see
- Have an “Ice Cream” Social: Stock your freezer with frozen treats & invite all staff to enjoy a treat in celebration of your front staff (Hint: Please even the “picky” eaters w/ “alternative” treats – Dole Dippers brand frozen, dark chocolate covered bananas & pineapple are yummy, vegan & kosher!)
- Feature one receptionist picture / bio per day on Facebook or Instagram (Use the hashtag #vetreceptionistweek please)
- Make an in-hospital scavenger hunt: throughout the week, at random times, hide various pieces of “treasure” in spots that receptionists may encounter while deep-cleaning (Sneaky!)
- Enter Veterinary Cancer Group's Contest for a chance to win \$150 toward a staff lunch to celebrate receptionists! During Veterinary Receptionist Week 2016, we invite you to take a photo of how your hospital celebrates the receptionist staff. Post it to our Facebook page or tag us on Instagram (@vetcancergroup) to enter. (Use the hashtag #vetreceptionistweek please.)

Visit <https://www.facebook.com/events/1100564503339070/> for more info

How will you celebrate Veterinary Receptionists Week?
Share your ideas with us at [Facebook.com/VetCancerGroup](https://www.facebook.com/VetCancerGroup)